

# LEGALSHIELD CANCELLATION LETTER

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Email Address]  
[Today's Date]

LegalShield Member Services  
One Pre-Paid Way  
Ada, OK 74820

Subject: Cancellation of LegalShield Membership - [Your Membership Number]

I am writing to formally request the cancellation of my LegalShield membership, which is registered under the name [Your Name] and bears the membership number [Your Membership Number]. After careful consideration, I have decided to discontinue my membership effective immediately.

I appreciate the legal services I have received during my membership with LegalShield. However, due to a change in my circumstances, I no longer require these services, and I believe it is in my best interest to cancel my membership at this time.

Please consider this letter as my official notice of cancellation, and I kindly request that you:

1. Cease all future billings or charges to my credit card or bank account associated with my LegalShield membership, effective immediately.
2. Confirm the cancellation of my membership in writing and provide a specific date when the cancellation will be processed.
3. Provide any instructions or requirements for returning any membership materials or equipment (if applicable).

I understand that there may be any outstanding matters or obligations associated with my membership. If there are any steps I need to follow or documents I need to provide to complete the cancellation process, please inform me promptly.

I would like to thank you for your services up to this point and hope that this cancellation process can be completed smoothly and without any further complications. If you require any additional information from me to facilitate this process, please do not hesitate to contact me at [Your Email Address] or [Your Phone Number].

I look forward to receiving written confirmation of my cancellation from LegalShield as soon as possible. Please send any correspondence related to this cancellation to my address listed above.

Thank you for your prompt attention to this matter, and I appreciate your assistance in this process.

Sincerely,

[Your Name]