

LANDLORD REFERENCE REQUEST LETTER

[Your Name]
[Your Current Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Landlord's Name]
[Landlord's Company (if applicable)]
[Landlord's Address]
[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to kindly request your assistance in providing a reference letter for me as a tenant. I recently had the privilege of renting [Property Address] from [Rental Start Date] to [Rental End Date], and I am currently in the process of relocating to a new residence.

I greatly value the positive experience I had during my tenancy at [Property Address], and I believe your insights as my previous landlord would greatly contribute to my new landlord's understanding of my rental history and conduct as a tenant.

If you could kindly provide information on the following aspects, I would greatly appreciate it:

- Timeliness and consistency of rent payments
- Cleanliness and maintenance of the rented unit
- Communication and responsiveness during our interactions
- Any notable aspects of our tenant-landlord relationship

My new landlord has requested references, and your input would undoubtedly play a significant role in helping me secure my new rental. If it is convenient for you, I kindly request that you address the reference letter to my new landlord, [New Landlord's Name], and they can be reached at [New Landlord's Email Address] or [New Landlord's Phone Number].

I understand that your time is valuable, and I truly appreciate your willingness to assist me in this matter. Please let me know if there's any specific information you require from me to facilitate the process. I can be reached at [Your Email Address] or [Your Phone Number].

Thank you once again for your support and for being an exceptional landlord during my time at [Property Address]. I look forward to your positive response.

Warm regards,

[Your Signature (if sending a physical letter)]
[Your Printed Name]