

PERSONAL LOAN FORGIVENESS LETTER

DATE

[Lender Name]

[Lender Address]

[Lender City, State, Zip Code]

Dear [recipient's last name]

I am writing to request personal loan forgiveness for my outstanding loan balance of [Loan Balance]. Due to a recent job loss, I have experienced significant financial hardship, and I am unable to make my loan payments.

I am requesting [Loan Forgiveness Amount] in loan forgiveness, which I believe is a fair and reasonable request given my financial situation. I have made every effort to repay my loan, but my financial circumstances have made it impossible for me to do so.

Please find attached [Supporting Documentation], which demonstrates my financial hardship. I hope that you will consider my request for personal loan forgiveness and provide me with the relief that I need to get back on my feet.

Thank you for your time and consideration. Please do not hesitate to contact me if you need any additional information.

Sincerely,

[Your Name]