

# THANK YOU LETTER FOR THE JOB OFFER

---

Dear Dr. Johnson,

I wanted to take a moment to express my sincerest gratitude for offering me the position of English Teacher at ABC School. I'm thrilled at the opportunity to join your team and contribute to the success of the school.

During our interview, I was impressed by your dedication to creating a supportive learning environment for your students. Your passion for education is contagious, and I'm excited to be a part of such a committed team.

I'm particularly excited about the opportunity to teach the literature course that you mentioned during the interview. My experience in teaching Shakespeare and American literature has prepared me well for this challenge, and I'm eager to apply my skills to help students achieve their academic goals.

Once again, thank you for your confidence in me and for extending the job offer. I'm looking forward to the next steps and to getting started in my new role. If you have any additional questions or need further information from me, please don't hesitate to ask.

Best regards,

Jane Smith