

RECOMMENDATION LETTER FOR JOB APPLICATION

Johnson Brown
Managing Director
ABC Technologies
20 down Avenue
Downtown, CA 10203

www.abctech.com

Dear Mr. Cane

With great enthusiasm, I'm writing to recommend Edson Mark for the position of Senior Project Management at ABC Technologies. I was Edson Mark's supervisor at XYZ Inc. for ten years, and during that time, he used his great management talents to create spectacular results in the capacity of Project Manager. I believe Edson Mark's management skills, professional experience, and personal traits will make him a valuable asset at ABC Technologies.

As a Project Manager, Edson Mark consistently demonstrated a strong understanding of project management processes and tools, as well as excellent communication abilities. Her extensive knowledge of Agile Approaches, in particular, contributed to a 44% percent increase in the number of projects completed on time and on budget. Her unique ability to foster smooth communication across many teams and departments also ensured that misunderstandings were rare.

For the position of Senior Project Manager, Edson Mark has my highest recommendation. I am confident that he will be an excellent addition to your team. If you have any queries about his application, previous work, or anything please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shaw Michael', with a stylized, flowing script.

Shaw Michael